



Information for Incoming Undergraduate Exchange Students (Accommodation, Visa, and Registration)

Part I: About Accommodation at Tsinghua University

Contact Person for Further Enquiries:

Ms. Yidan Song (songyd@sem.tsinghua.edu.cn; 86-10-62771883)

The Tsinghua Foreign Student Affairs Office will arrange accommodation at the international student dormitory for incoming students. Incoming students will be reminded to complete online dorm application around one month before the semester begins. The dorm application is on a “first come first serve” basis.

After reservation, the on campus dorm can be checked in on the confirmed date. The Reception Centre is on the first floor of Zijing Apartment #19 Building and is open 24 hours. Incoming students are required to show their passport and admission notice upon check in at the dorm. The student dorm reception hotline is 86-10-51535500.

There are three types of the international student dormitory. One is the single room, one is the double room, and the other is the double AB room. You can get more detailed information regarding the dormitory through <http://intlstudent.cic.tsinghua.edu.cn/EN/campus/accommodation.html>. And you could find the pictures and detail price for the dormitory here: <http://intlstudent.cic.tsinghua.edu.cn/EN/campus/zijing-apartment.html>.

Only in the week just before the indicated registration time is the cheaper room price applicable. Those who want to stay even earlier than that week should pay at the normal price of the extra days. Students need to pay for the rental of six months and a deposit of 200 RMB altogether upon check-in. Below is the price of the dorm:

Type	Price	Facilities
Single Room	80 RMB/room/day	Private bathroom/toilet
AB Room	80 RMB/room/day	Shared bathroom/toilet
Double Room	40 RMB/bed/day	Public bathroom
All the rooms are furnished with air-conditioning, telephone, color TV and internet access.		

Tsinghua University is run like a community with supermarkets, dining halls, banks, bookstores and other facilities you may need in daily life. Zijing Apartment is about only 7-8 minutes' ride to the Economics and Management school of Tsinghua University.

Accommodation for couples and families is not available. Accommodation charge should be paid once for six months in advance and the final estimate will be counted according to how many days before departure the student checks out. The price of student dorms on campus is very reasonable compared to apartments off campus.

The single apartment is around 11-12 square meters including a bed room and a private bath room. Air-conditioning, TV set and wireless network are installed in every apartment. Listed below are some important rules:

Visitors must register at the reception counter and leave their credentials there. Visitors whose credentials are not on hand are not allowed to enter the rooms, and meeting may be held in the reception room.

When leaving, visitors should fill in the visiting form (to be signed also by the visitee) and get back their credentials. No guests are allowed to stay overnight in the dormitory.

Time for visiting: 8:00--23:00

The fee for the dorm will be charged by day, if you want to move out, please notify the administrative staff one day in advance. You can get a form from the reception counter, fill it in and submit it to the Foreign Student Affairs Office to be stamped. With the stamped form, you can check out and get your deposit back.

You are allowed to move into the dorm on the registration day, but not earlier. If you arrive before this date, please contact the International Programs Office about your schedule or you will have to make arrangements to stay in a hotel by yourself.

For more information about the international student dorm, you can visit the website at <http://intlstudent.cic.tsinghua.edu.cn/EN/campus/zijing-apartment.html>. **The contact number of the Reception Centre is 86 10 5153 5500. Or you can contact the Foreign Student Affairs Office of Tsinghua University for more help by visiting@tsinghua.edu.cn or Tel: 86 10 6277 3076.**

We offer no service in terms of finding apartments for students living off campus but only some suggestions. Nevertheless, many past international students have elected

to live off campus. The following section provides you with additional information about off campus housing.

Part II: About Visa to China

Contact Person for Further Enquiries:

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Incoming students who plan to study at Tsinghua University for one semester are required to have an X2 visa before come to China. (NOTES: X1 visa is for incoming students who plan to study for more than one semester).

The application documents will be reviewed by our office and the Foreign Student Affairs Office of Tsinghua University. **Once approved, the Admission Notice will be issued by Tsinghua University in end of June or early July. The Visa Application Form (JW 202 Form) will be issued by Tsinghua University as part of the Admission Package.** For your reference, the admission procedure of the whole university will be completed by the end of May. The admission documents cannot be issued or sent out earlier than that.

Incoming students should bring their Passport, Admission Notice, and Visa Application Form for Foreigners to the Embassy or Consulate of the People's Republic of China and apply for an X1 or X2 visa. Usually incoming students are required to show the original admission documents when applying for Visas. Whether copies of admission documents are accepted or not depends on each local Chinese embassy. The X2 visa is given to incoming students who stay in China for less than 6 month. The X visa is given to incoming students who stay in China for one year. **Please be aware that incoming students are required to get the visa before they come to China.**

After you have obtained the X1 or X2 visa, please pay attention to the expiry date of your visa. ***If you plan to stay in China beyond that date, you need to extend your visa in ten working days before it expires. If you stay in China with an expired visa, you will be charged a hefty penalty of RMB 500.00 per day by related official department.***

Part III: About Registration at Tsinghua University

Contact Person for Further Enquiries:

Ms. Yidan Song (songyd@sem.tsinghua.edu.cn; 86-10-62771883)

New incoming students are required to register at the Foreign Student Affairs Office of Tsinghua University which is in Room 112, Zijing Dormitories Building 22.

Documents needed for registration are listed as below.

- Admission Notice & Visa Application for Study in China (JW 202 Form/JW 201 Form). Please do not submit the original Admission Notice and Visa Application form to the local Chinese embassy when you apply for the visa. If you have to submit the original documents when applying for the visa, please keep copies of these documents.
- Passport (passport type must be ordinary) and copies of your passport & visa. Incoming students from Hong Kong, Macao or Taiwan are required to show valid entry permits.
- Health Insurance Certification. Upon registration, incoming students are required to show health insurance which can cover emergency costs incurred in China. Incoming students can buy health insurance in their home countries. But they will be required to show a certificate of health insurance upon registration. Incoming students can also join in the group health insurance provided by Tsinghua University if they do not have the health insurance bought in their home countries. The insurance fee for half year is RMB 400 yuan. (**NOTES: Incoming students with Chinese passport can't join this group insurance since it is only open to international students.**)
- Physical Examination. X1-visa holders are required to show the Foreigner Physical Examination Form and Blood Test Reports (original).
- 8 full-face color photos without hat (33mm×48mm, the background should be white or blue).
- Temporary Residence Form. Incoming students living off campus are required to submit the Registration Form of Temporary Residence issued by the local police station.
- Registration Fee. Incoming exchange students are required to pay the registration fee, RMB 400.00 yuan, upon registration. But they do not need to pay tuition fee to Tsinghua University.